

**MINUTES OF THE GOVERNING BOARD MEETING OF THE NORTHSHORE
REHABILITATION HOSPITAL**

MEETING HELD IN VIA TELECONFERENCE ON March 7, 2022

A Governing Board Meeting of the Northshore Rehabilitation Hospital was held March 7, 2022 via teleconference pursuant to the Proclamation by the Governor of Louisiana (Proclamation Number 41 JBE 2020).

Members Present

Mr. Jon Skinner

Dr. Laurel Dupont

Dr. Gollamudi Reddy

Mr. Joe Catalano

Mrs. Sharon Toups

Ms. Holly Sanchez

Also Present

Carlene White, DQM; Fran St. Pierre, CNO; Amy Willcutt, HRM; Abi Baker, DBD; Becky Crosby, DOR; Lynne Gervasi RDQM

I. CALL TO ORDER

The meeting was called to order at 9:03 a.m. by Jon Skinner. A quorum was present at 9:40 a.m.

- I. QUALITY REPORT:** Presented by Ms. Carlene White at 9:05am.
- II. LEADERSHIP REPORT:** Presented by Dr. Laurel Dupont at 9:15am.
- III. DBD REPORT:** Presented by Mrs. Abi Baker at 9:30am.
- IV. HR REPORT:** Presented by Mrs. Amy Willcutt at 9:38am.
- V. CNO REPORT:** Presented by Mrs. Fran St. Pierre at 9:42am.
 - a. Discussion led by Ms. Fran St. Pierre regarding staffing
- VI. DOR REPORT:** Presented by Mrs. Becky Crosby at 9:50am.
- VII. MOTION TO APPROVE MINUTES FROM GB MEETING ON 11/11/2021.**
 - a. MOTION MADE BY DR. REDDY AT 9:52AM TO APPROVE MINUTES FROM PREVIOUS GB MEETING HELD ON 11/11/2021. MOTION DULY SECONDED BY MRS. SHARON TOUPS.
- VIII. MEDICAL STAFF APPOINTMENTS:**
 - a. NO APPOINTMENTS OR REAPPOINTMENTS FOR APPROVAL

IX. MEDICAL EXECUTIVE COMMITTEE REPORT:

- a. MOTION TO APPROVE MINUTES FROM MEC ON 1/20/2022. MOTION MADE BY DR. REDDY AT 9:53 AM TO APPROVE MINUTES FROM PREVIOUS MEC MEETING HELD ON 1/13/2022 AND 1/20/22. MOTION DULY SECONDED BY MS. SHARON TOUPS.

X. OTHER BUSINESS/APPROVALS

- a. MOTION TO APPROVE THE FOLLOWING MANUALS, APPOINTMENTS, PLANS AND POLICIES AND PROCEDURES WAS MADE BY DR. REDDY AND DULY SECONDED BY MRS. SHARON TOUPS.

2022 Annual Review of the EOC Management Plans

2022 NSR.96HR.Sustainability.Tool

Epic Downtime Manual_BCA_Dec 2021

HVA 2022

Inpatient Physician- Restraint Orders

NSR 2022 Exposure Control Plan IC 3 Appendix - C IRH

Nutrition Care Manual Updates November 10 2021

Policy Manual

ur_plan2022

Appointment of Safety Officer

Safety Officer Authority

Appointment of Infection Control Officer

MEDICAL RECORDS

RH-MR-105DA Special Procedure List 01.22

NURSING

RH-NU-115 Vascular Access Device Peripheral 01.22

RH-NU-115A Short PIV Insertion & Removal 01.22

RH-NU-115B Midline Removal 01.22

RH-NU-115C Guidelines for Short PIVC and Midline Administration Sets 01.22

RH-NU-115D Guideline for Flushing, Locking and Dressing Change 01.22

RH-NU-116 Vascular Access Device- Central 01.22

RH-NU-116A Vascular Access Device- Central Guideline for PICC Removal 01.22

RH-NU-116B Guidelines for Flushing, Locking, and Dressing Change 01.22

RH-NU-116C Guidelines for CVAD Administration Sets 01.22

RH-NU-116D Guidelines for CVD Occlusions 01.22

RH-NU-119 SCI Bowel Program

RH-NU-142A Blood Transfusion Reaction or Suspected Reaction

RH-NU-149 Use of Therapeutic Modalities- Heat-Cold 01.22

ADMINISTRATION

RH-AD-128 Workplace Violence Prevention Program 01.22

INFECTION CONTROL

IC 1 Appendix - A Annual Risk Assessment IRH 2022

Infection Control Plan and Eval 2022

NSR 2022 Exposure Control Plan IC 3 Appendix - C IRH

ICSM

CLINICAL

RH-CL-109 Emergencies and Transfers 12-21.docx

RH-CL-114E Moderate High Fall Risk Room Sign 01.22.docx

RH-CL-131 Restraint.20

Pharmacy

Floor Stock List- List attached for approval

C02-P Controlled Substance Management

F05-P Filtration of IV Medications

M11-P Medication Administration Record – EPIC

O03-P Orientation and Competency Assessment

S02-P Self-Administration of Medications

P04-p Patient Profiles and Medication Order Process

W01-P Who May Administer Medications

- b. MOTION TO APPROVE THE FOLLOWING AREAS OF FOCUS FOR COMMUNITY HEALTH NEEDS ASSESSMENT IMPLEMENTATION PLAN WAS MADE BY MS. HOLLY SANCHEZ AND DULY SECONDED BY DR. REDDY.

- i. Access to and continuity of care*
- ii. Education and health literacy*
- iii. Behavior health*

XI. ADJOURNMENT

There being no further business to come before the Board, A MOTION WAS MADE BY JON SKINNER AND DULY SECONDED BY DR. REDDY TO ADJOURN AT 9:58 AM