

**MINUTES OF THE GOVERNING BOARD MEETING OF THE
NORTHSHORE REHABILITATION HOSPITAL**

**MEETING HELD IN OCHSNER CONFERENCE ROOM AND VIA
TELECONFERENCE ON JUNE 1, 2022**

Members Present

Mr. Jon Skinner

Dr. Laurel Dupont

Dr. Gollamudi Reddy

Mrs. Sharon Toups

Ms. Holly Sanchez

Also Present

Carlene White, DQM; Fran St. Pierre, CNO; Amy Willcutt, HRM; Abi Baker, DBD; Becky Crosby, DOR; Lynne Gervasi RDQM, Rose Herbig, RDHR

I. CALL TO ORDER

The meeting was called to order at 9:04 a.m. by Jon Skinner. A quorum was present.

I. MOTION TO APPROVE MINUTES FROM GB MEETING ON 3/7/2022.

- a. MOTION MADE BY DR. REDDY AT 9:04AM TO APPROVE MINUTES FROM PREVIOUS GB MEETING HELD ON 3/7/2022. MOTION DULY SECONDED BY MR. HARRY REESE.

II. MEDICAL STAFF APPOINTMENTS:

- a. APPOINTMENTS AND REAPPOINTMENTS REVIEWED. MOTION MADE BY DR. REDDY AT 9:05AM TO APPROVE APPOINTMENTS AND REAPPOINTMENTS. MOTION DULY SECONDED BY DR. LAUREL DUPONT

III. MEDICAL EXECUTIVE COMMITTEE REPORT:

- a. MOTION MADE BY DR. REDDY AT 9:05AM TO APPROVE MINUTES FROM PREVIOUS MEDICAL EXECUTIVE COMMITTEE MEETINGS HELD ON 1/13/2022 1/20/2022, 3/17/2022 AND 5/25/2022. MOTION DULY SECONDED BY DR. LAUREL DUPONT.

IV. QUALITY REPORT: Presented by Ms. Carlene White at 9:06am.

V. LEADERSHIP REPORT: Presented by Dr. Laurel Dupont at 9:17am.

VI. DBD REPORT: Presented by Mrs. Abi Baker at 9:34am.

VII. HR REPORT: Presented by Mrs. Amy Willcutt at 9:42am.

VIII. **CNO REPORT:** Presented by Mrs. Fran St. Pierre at 9:44am.

IX. **DOR REPORT:** Presented by Mrs. Becky Crosby at 9:51am.

X. **OTHER BUSINESS/APPROVALS**

- a. MOTION TO APPROVE THE FOLLOWING POLICIES AND PROCEDURES WAS MADE BY JON SKINNER AT 9:57AM AND DULY SECONDED BY DR. LAUREL DUPONT.

INFECTION CONTROL

IC 13-2

"Employee Screening: New Hire and Ongoing

IC 14 Appendix D

Employee Health File

IC 14 Appendix E

Employee Health File Layout

NURSING

RH-NU-102

Bladder Ultrasound

RH-NU-103

Bowel Program (Non-SCI)

RH-NU-104

Central Line Blood Drawing

RH-NU-105

Dialysis Patient Care Management

RH-NU-106

Gastric Tube (GT)

RH-NU-107

Implanted Ports

RH-NU-108

Intravenous Therapy

RH-NU-110

Nursing Delegation

RH-NU-111

Nursing Org Chart

"RH-NU-115

& A-D"

Vascular Access Device - Peripheral

"RN-NU-116

& A-D"

Vascular Access Device - Central

RH-NU-117

Pin Care

RH-NU-119

SCI Bowel Program

RH-NU-120

Autonomic Dysreflexia

RH-NU-121

Halo Cervical Orthosis

RH-NU-124

Suprapubic Catheter Change

RH-NU-127

Vital Signs

RH-NU-136

Emergency Cart and Defibrillator Monitoring

RH-NU-141

Life Vest Patient Care

RH-NU-142

Transfusion of Blood and Blood Products

RH-NU-142A

Blood Transfusion Reaction or Suspected Reaction

RH-NU-143

Nasogastric Tube Insertion and Management

RH-NU-146

Nursing Staff Plan

RH-NU-142

Transfusion of Blood and Blood Products

RH-RH-14

Fiber Endoscopic Evaluation of Swallow (FEES)

WC III-15 & Appendix A *Cellular and Tissue Based Products (ActiGraft) & Appendix*

CLINICAL

RH-CL-105

Critical Value Reporting

RH-CL-106

Deep Vein Thrombosis Prophylaxis

RH-CL-108

Dysphagia Program

RH-CL-110

Patient Therapeutic Passes

RH-CL-114

Fall and Injury Prevention

RH-CL-119

Hand Off Communication

RH-CL-126

Patient Death

RH-CL-131

Restraints

RH-CL-133

Sitter Criteria

| | |
|-------------------|--|
| <i>RH-CL-134</i> | <i>Safety Suicide Prevention</i> |
| <i>RH-CL-139</i> | <i>Left Ventricular Assistive Devices (LVAD)</i> |
| <i>RH-CL-144A</i> | <i>Home Equipment Release Form</i> |
| <i>RH-CL-144B</i> | <i>Home Equipment Inspection Checklist</i> |
| <i>RH-CL-145</i> | <i>Change in Patient Condition</i> |
| <i>RH-CL-148A</i> | <i>Bladder Management</i> |
| <i>RH-CL-148B</i> | <i>Urinary Catheter Management</i> |
| <i>RH-CL-153</i> | <i>VAP Bundle</i> |
| <i>RH-CL-155</i> | <i>Clinical Technology Request & IS Review</i> |
| <i>RH-CL-155A</i> | <i>Equipment Purchase Rental Request Form</i> |
| <i>RH-CL-155B</i> | <i>Equipment Trial Request Form</i> |
| <i>RH-CL-155C</i> | <i>Request for APP Use Form</i> |

ADMINISTRATION

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| <i>RH-AD-118</i> | <i>Utilization Review</i> |
| <i>RH-AD-127</i> | <i>Local Transportation Services</i> |
| <i>RH-AD-128</i> | <i>Workplace Violence Prevention Program</i> |

XI. ADJOURNMENT

There being no further business to come before the Board, A MOTION WAS MADE BY MR. JON SKINNER AND DULY SECONDED BY DR.REDDY TO ADJOURN AT 10:00 AM

Approved by _____